

	Structural Requirements	Approved: Geoff Boyd
SR-01	Quality Policy	Issue: 1 Date: 18/03/2020

QUALITY POLICY STATEMENT

MD5 Ltd will ensure that Customer standards and specifications are complied with fully and that our digital forensic products, services and operational standards will meet the requirements of all interested parties as well as associated regulatory and legal requirements.

MD5 Ltd aims to be accredited in all applicable aspects of BS EN ISO/IEC 17025: 2017; General requirements for the competence of testing and calibration laboratories as soon as can be practically implemented.

Specifically, the policy of the company can be further defined as indicated below:

1. To be the first-choice supplier to all our customers.
2. To provide products and services that meet or exceed the customers' needs and expectations by performing the correct tasks, defect free, on time and every time.
3. To take advantage of improvements, innovations and evolutions in technology to improve the quality and range of services offered by the company.
4. Through the use of training, education and mentoring to ensure that responsibility and accuracy for all work is maintained and that all members of staff have the competency to perform their duties.
5. All members of staff and anyone acting as a consultant or company representative must behave impartially, be objective, respect confidentiality and be honest.
6. To give constant attention to the quality of service and products provided, always seeking continual improvement in operations and systems.
7. To regularly monitor the effectiveness of the Management System by analysing data obtained through Quality Assurance processes, the Non-conformance procedure, Internal Auditing and Competency of Staff. Additionally, carry out a Management Review to discuss the overall company performance and to set objectives for quality improvements and levels of service.
8. To ensure that both clients and MD5 Ltd achieve a fair financial benefit (value for money) from transactions following the requirement to pursue mutually beneficial supplier relationships.

This Policy will be communicated and understood internally within the Company, i.e. members of staff and consultants. Additionally, it will be made available externally to any interested party requesting information.

Signature:



Date:

8 FEBRUARY 2021

Geoffrey Boyd

Managing Director